COMMERCIAL SCHEDULE OF RATES

EFFECTIVE APRIL 1, 2022

CAPITAL AUTO THEATRE

COMMERCIAL RENT

$3000.00 per performance vs. 10% of gross sales less GST (and PST-effective Oct 1/22) and Ticket Surcharge (whichever is the greater) plus $2.50 per ticket Performing Arts Surcharge for ticketed events over $15.00. ($2.00 per ticket for ticketed events under $15.00)

SOUND EQUIPMENT

The Main Theatre is equipped with an Adamson Line Array public address sound system and is available for use (rental costs do apply). The Conexus Arts Centre can arrange for your rental of additional sound equipment as per your instructions.
* List of local sound equipment suppliers upon request.

LIGHTING EQUIPMENT

The Main Theatre's lighting system was updated in 2019 and some lighting equipment is available at no charge. For a full list of equipment please see our technical package.

ADDITIONAL RATES, TERMS, CONDITIONS & INFORMATION

1. **PERFORMANCE OR EVENT TIME ALLOWANCE:**
   Not to exceed 5 hours (includes 1 hour prior to curtain time). When a performance continues beyond the allotted 5 hours, it will be subject to an additional charge of $100.00 for each additional hour or part.

2. **OTHER TIME ALLOWANCE included with rental:**
   An additional allowance of up to 6 hours per performance is allowed for taking-in or on-stage rehearsal. For days with a performance the total allotted time shall not exceed 11 hours. Any additional taking in or rehearsals beyond the allotted 6 hours will be subject to an additional charge of $100.00 for each additional hour or part.

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3. **NON-REFUNDABLE RENTAL DEPOSIT:**
The required rental deposit, which is non-refundable and subject to GST is $2,000.00 per performance or set up day.

4. **CERTIFICATE OF INSURANCE COVERAGE:**
(COMPREHENSIVE & CONTRACTUAL LIABILITY) Certificate of Insurance must be in the possession of the Centre at least 14 days prior to the event.
Minimum liability insurance required - $2,000,000.00.

5. **COMMISSION ON THE SALE OF MERCHANDISE:**
A charge of **20% of the gross sales plus GST** of Souvenirs, Programs, Librettos or any other article offered for sale by a licensee. All items offered for sale are subject to the approval of the Executive Director or Theatre Manager. (The Centre can provide sellers at an additional $23.25/hour per seller)

6. **REHEARSAL HALLS, WARDROBE ROOM, AND GREEN ROOM USE:**
Request for the use of these rooms must be made in advance of the performance date and will be granted only at the discretion of the CEO or Theatre Manager.

7. **INTERMISSION ALLOWANCE:**
The Centre's rental license stipulates that all performances must allow for a 20 minute intermission. Any Licensee not allowing for such an intermission will be assessed additional rental charges of $1,000.00 per show.

8. **PARKING CHARGES:**
A parking charge of $1.00 per ticket will be charged to all patrons. This charge will be collected at the time of ticket purchase and included as a box office service charge.

ANCILLARY COSTS

Stage Hands (I.A.T.S.E. Local 295)

Minimum - 3 House Crew	**Week Days**	**Evenings & Saturdays**
Stage Carpenter	$43.25/hour	$64.75/hour
Audio Technician	$43.25/hour	$64.75/hour
Light Technician	$43.25/hour	$64.75/hour
Double Time on Sundays for House Crew		$86.50/hour
Department Heads:	$34.50/hour	
Wardrobe		
Props		
Flyman		
Rigger		
Assistant Heads:	$34.50/hour	
Carpenter		
Audio Technician		
Lighting Technician		
Followspot Operator		
Stagehands:	$32.50/hour	
Forklift Operator:	$32.50/hour	

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Journeyman Electrician:	$75.00/hour
Loaders:	$60.00/truck,$32.50/hour waiting time
Minimum Call:	4 hours in and 4 hours out
Show Call:	4 hours
Pension and Payroll Benefits:	15%

**There will be additional charges if a pre-hang or strip and restore are required for your event.

Conexus Arts Centre Staff Requirements

Ushers (13)	$23.75 per hour (Min. – 4 hrs)
Ticket Takers or Counters (3)	$23.75 per hour (Min. – 4 hrs)
Centre Security Personnel	$25.75 per hour (Min. – 4 hrs)
T-Shirt Security Personnel	$27.00 per hour (Min. – 4 hrs)
Benefits	8%

Note: THE CENTRE RESERVES THE OPTION TO CALL AS MANY SECURITY PERSONNEL AS DEEMED NECESSARY FOR ANY EVENT.

Grand Piano	$150.00 per performance (Tunings - Additional)
Forklift	$75.00 per day
Washer/Dryer	$75.00 per day or $250.00 per week
Follow spot rental	$150.00/ea per show
Telephone/Internet Rentals	$100.00 per line per day (long distance charges included in price.)

*** All telephone rentals or hook ups must be ordered through the Centre.**

ALL CHARGES SUBJECT TO GOODS AND SERVICES TAX
*** Rates are subject to change at any time within 60 days notice.**

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CENTRE BOX OFFICE

BOX OFFICE RATES

EVENTS AT THE CONEXUS ARTS CENTRE

Ticket set up charge - **$100.00 per set**

BOX OFFICE COMMISSION - **5%** (Minimum - $100.00)
NO OTHER RETAIL OUTLETS ARE ALLOWED FOR THE SALE OF TICKETS EXCEPT THE CENTRE BOX OFFICES.

BOX OFFICE CANCELLATION COMMISSION
- **5%** (Minimum - $100.00) - tickets sold
- **5%** (Minimum - $100.00) - tickets cancelled

EVENTS HELD OUTSIDE THE CONEXUS ARTS CENTRE

Ticket set up charge - $100.00 per set

BOX OFFICE COMMISSION - **3%** (Minimum - $100.00)
CREDIT CARD COMMISSION - **3%** on all credit card charges

BOX OFFICE CANCELLATION COMMISSION
- **3%** (Minimum - $100.00) - tickets sold
- **3%** (Minimum - $100.00) - tickets cancelled
- **3%** on all credit card charges

- **The Centre Box Office reserves the right to levy a ticket service charge to the base price of all tickets sold. This service charge is based on the price of the ticket and will be set at the discretion of the Centre Box Office.**

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